

COMMUNITY RESOURCES

Education, Employment and Income



This brochure provides a list of **education, employment and income** resources in the mid-Michigan area. It is not a complete list of community resources. You can also call **Michigan 2-1-1**, who can connect you to help of all kinds, including food, housing, paying bills, and crisis support. 2-1-1 is available 24 hours a day, 7 days a week.

If you encounter difficulty reaching 2-1-1 using a cell phone, please call **844-875-9211** or visit **my211.org**



EDUCATION

GED (General Equivalency Degree)

Improving your reading and math skills may increase your chances of getting a job. If you did not finish high school, your first step is to work toward a GED. A GED is a certificate for people who did not finish high school and do not have a high school diploma. In order to get a GED, you will need to pass a GED test. There are free community programs that will help you study to improve your skills so that you can earn your GED. Below are some free community programs, but Michigan 2-1-1 will have a complete list in your area.

Advent House Ministries

743 N. Martin Luther King Jr. Blvd. | Lansing, MI 48915
517-485-4722 | adventhouse.com

Serves Ingham County adults age 18 and older. Provides initial assessment of skills and ongoing instruction for individuals wishing to obtain a GED. Program will also pay for an individual to complete the GED exam once they are ready.

Capital Area Literacy Coalition (Tri-County: Clinton, Eaton, Ingham)

1028 E. Saginaw St. | Lansing, MI 48906
517-485-4949 | thereadingpeople.org

Assists low-income adults in the Greater Lansing area with an adult Pre-GED and GED preparation program to obtain their GED. A computer assisted, interactive program and individualized tutoring are provided.

Lansing Community College Integrated English

Arts and Sciences Bldg. | 419 N. Washington Square, #1106
Lansing, MI 48933 | 517-483-1061

Provides GED preparation once student applies to LCC and registers for GED prep course (non-credit course with a \$25 cost at time of registration — not be covered by financial aid).

Lansing School District (Dr. Eva L. Evans Welcome Center)

2400 Pattengill Ave. | Lansing, MI 48910
517-755-4040 | lansingschools.net

Offers high school completion/GED instruction for those who have not finished high school and are residents of the Lansing School District from age 16 and older.

GED Testing Sites

Pearson Vue Test Center at Hill

2400 Pattengill, Room 20 | Lansing, MI 48910
517-755-4040

Davenport University - Lansing Campus

200 S. Grand Ave. | Lansing, MI 48933 | 517-367-8240

Visit ged.com for more information and additional testing sites.

Training/Prep Resources Toward Continuing Education

Michigan Works

michiganworks.org | 1-800-285-9675

Visit your local Michigan Works! center for all potential resources.

Workforce Innovation and Opportunity Act (WIOA) Youth Program: ages 14-24

WIOA Youth programs are operated on a year-round basis by local Michigan Works! Agencies (MWAs). Available services include tutoring, study skills training, alternative secondary school offerings, dropout recovery services, paid and unpaid work experiences, including summer employment opportunities, occupational skills training, education offered concurrently with workforce preparation, leadership development opportunities, supportive services, adult mentoring, follow-up services, comprehensive guidance and counseling, financial literacy education, entrepreneurial skills training, provision of labor market and employment information, and activities that help youth prepare for, and transition to, post-secondary education and training.

WIOA Adult Program

The local Michigan Works! Agencies (MWAs) operate adult programs on a year-round basis. The funds allocated to the MWAs for the adult program must be used to support core, intensive, and training services. An individual must be 18 years of age or older, a U.S. citizen or eligible non-citizen and registered with Selective Service (if applicable) to receive services under the adult program.

Understanding different continuing education options:

There are many continuing education and training options to choose from. Traditional college is not for everyone and often other alternatives offer a better opportunity. Sometimes people do best building on successful experiences that lead to more challenging opportunities. Other times it is best to combine options like participating in an apprenticeship and going to college at the same time or participating in a vocational training program while working part time.

Certificate Programs: prepare you for entry-level jobs in a professional environment. Certificates provide training and/or education beyond high school to prepare for a specific occupation. Completion time depends upon the requirements of the specific program. Usually, 30 hours of credit are taken at a community college in a specific area; i.e., machine tooling, early childhood education, fire science.

On-the-Job Training (OJT): An employer provides hands-on training in a workplace and is reimbursed directly or by a third party for providing training. Examples of OJT are: food service training by working in a restaurant or clerical training by working in an office.

Apprenticeship: Combination of on-the-job training and related trade instruction sanctioned by a union or the Bureau of Apprenticeship and Training. Examples are: computer programmer, dispensing optician, electrician, firefighter.

Vocational Training Program: Specific job skills are acquired through training in specific vocational areas. Students usually do not earn college credit in these training programs but often earn certifications. Examples are: HVAC (heating, ventilation, air conditioning), dog grooming, cosmetology.

Associate Degrees (community college): Planned college program requiring at least 62 hours of credit. In addition to coursework required for the chosen occupation, students are required to take classes in social science, humanities, and science. College-level English and math are usually required.

Bachelor's Degrees: A bachelor's degree program Bachelor of Arts (B.A.), a Bachelor of Science, (B.S.) or Bachelor of Fine Arts (B.F.A.) is generally completed four to six years after receiving a high school diploma or GED. Approximately 130 credit hours are earned; the first year or so in general subjects including English, math, history, language, logic, computers, and science; and then specific courses to prepare the individual for a chosen career.

Citation October 26, 2021: https://www.michigan.gov/documents/lara/Customer-Guide-to-Continuing-Education-N-Training-After-High-School-SINGLE-Pages_384060_7.pdf

EMPLOYMENT

Capital Area Michigan Works camw.org

Provides workshops for job interviewing, writing resume and cover letters, job finder group as well as chances to meet with local employers. They also support clients in exploring potential careers and enhancing education. Three locations:

Lansing American Job Center

2110 S. Cedar St. | Lansing , MI 48910
Hours: Mon-Fri, 8a – 5p | 517-492-5500

St. Johns American Job Center

101 W. Cass St., Suite A | St. Johns , MI 48879
Hours: Mon-Fri, 8a – 5p | 989-224-2000

Charlotte American Job Center

945 Reynolds Rd. | Charlotte, MI 48813
Hours: Mon-Fri, 8a – 5p | 517-816-6980

Peckham, Inc. peckham.org

Peckham, a nonprofit vocational rehabilitation organization, provides job training opportunities for persons with significant disabilities and other barriers to employment. Peckham provides people with physical, cognitive, behavioral and socio-economic challenges, a platform to demonstrate their ability, learn new skills, participate in work and enjoy the rewards of their success.

3510 Capital City Blvd. | Lansing, MI 48906-2102
517-316-4000 | email: info@peckham.org

Women's Center of Greater Lansing

womenscenterofgreaterlansing.org

Services include career counseling and resume preparation, individual counseling, and a wide variety of support groups and workshops.

- Career counseling
- Resume and cover letter preparation
- Economic education and planning
- Professional clothes closet
- Work Your Image seminars
- Customized job search assistance
- Legal clinic

Hours: Monday – Thursday, 9a – 5p; Friday 9a – noon.

1710-1712 E. Michigan Ave. | Lansing, MI 48912

517-372-9163 | email: info@womenscenterofgreaterlansing.org

INCOME

Capital Area Michigan Works

See EMPLOYMENT section for services and contact information for potential career opportunities.

SSDI (social security disability insurance) and SSI (supplemental security income):

Child: applying for Disability Benefits

ssa.gov/benefits/disability/apply-child.html

- Review the disability starter kit online — use website address above. It includes a checklist and a worksheet to help you gather the information you need. Have this information with you at the time of the interview.
- If you have access to the Internet, you can fill out a Child Disability Report at: socialsecurity.gov/childdisabilityreport
- For more information visit socialsecurity.gov/disability/ or call toll-free 1-800-772-1213 (for the deaf or hard of hearing, call TTY 1-800-325-0778).

Adult: applying for Disability Benefits:

ssa.gov/benefits/disability/

About Social Security Disability Insurance and SSI:

ssa.gov/disability

Applying online: ssa.gov/applyfordisability

Preparing for interview:

ssa.gov/disability/disability_starter_kits_adult_eng.htm

You can apply for Disability benefits online, or if you prefer, you can apply by calling toll-free 1-800-772-1213. Their representatives can make an appointment for your application to be taken over the telephone or at any convenient Social Security office.



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For a complete list of clinic locations, call **517-353-3000** or visit healthcare.msu.edu

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